

**NOTICE**

**DATE: 26.02.2021**

A meeting of the Women's Cell will be held on 02.03.2021 at 3:30 p.m. on Google-meet platform.

The Link was: <https://meet.google.com/uym-qwrs-yvp>

**Agenda:**

1. Confirmation of the proceedings of the last meeting held on 23.02.2021.
2. Organization of International Women's Day Celebration Program-2021.
3. Fixation of program schedule and distribution of necessary duties among the cell members.
4. Miscellaneous.

Following members are requested to remain present positively in the said meeting.

**Members of the Women's Cell**

1. Dr. Amitava Basu (Principal) *+ Basu*
2. Dr. Snigdha Roy (Convenor) *Roy*
3. Smt. Jayanti Mallick, GB and the Cell Member
4. Dr. Nabanita Banerjee, Member and Advocate
5. Prof. Baijayanti Mukhopadhyay, Member *Bm*
6. Dr. Laila Mitra, Member *Laila Mitra*
7. Prof. Amrita Pal, Member *Amrita Pal*
8. Smt. Sharmila Banik, Member *Sharmila Banik*
9. Student Representative *Nupur Das*
10. Student Representative *Smigela Dutta*

*+ Basu*  
Principal, B. B. College

**DR. AMITAVA BASU**  
Principal, B. B. College  
Ushagran, Asansol - 713303  
West Bengal - 713303





**NOTICE**

**DATE: 29.11.2021**

A Women's Cell meeting will be held on 02.12.2021 from 1:00 p.m. at IQAC room.

**Agenda:**

1. Confirmation of the proceedings of the last meeting held on 05.08.2021.
2. Discussion for conducting an Orientation Program for the freshers students of the College.
3. Selection of student representatives for the cell.
4. Organization of a Women Hygiene Awareness Program.

Following members are requested to remain present positively in the said meeting.

**Members of the Women's Cell**

1. Dr. Amitava Basu (Principal) *A Basu*
2. Dr. Snigdha Roy (Convenor) *Roy*
3. Prof. Baijayanti Mukhopadhyay, Member *Bm*
4. Dr. Laila Mitra, Member *Laila Mitra*
5. Prof. Amrita Pal, Member *Amrita Pal*
6. Smt. Jayanti Mallick, GB and the Cell Member
7. Dr. Nabanita Banerjee, Member and Advocate
8. Smt. Sharmila Banik, Member *Sharmila Banik*
9. Student Representative *Snigdha Dutta*
10. Student Representative *Nupur Das*

*A Basu*  
Principal, B. B. College

**DR. AMITAVA BASU**  
Principal, B. B. College  
Ushagram, Asansol, P. Bardhaman  
West Bengal - 713003





## **MINUTES OF THE MEETING:**

### **WOMEN'S CELL, BANWARILAL BHALOTIA COLLEGE, ASANSOL**

The Women's Cell Meeting started from 4:00 p.m. under the Chairmanship of Dr. Amitava Basu, Principal. Dr. Snigdha Roy, Convener greeted all the members. The meeting then proceeded according to the agenda.

**1. Confirmation of the proceedings of the last meeting held on 02.03.2021:** The proceedings were confirmed by the house. The convener had appreciated and conveyed her heartfelt thanks to all the committee members for their earnest cooperation and assistance in making the International Women's Day Celebration-2021 program a grand success.

**2. Organization of an Awareness cum Orientation program for the College students:** Based on the practical experiences of teachers-students interactions at different time points, the women cell members of B. B. College had unanimously decided to organize a student awareness cum orientation program on the topic of "Government Schemes and Empowerment: Know, Inspire, Connect". The program will be organized with the aim to disseminate important information about various Govt. Schemes, their eligibility criteria, application procedures and the ancillary benefits in developing a sound academic or professional career amongst the College students. The discussion will also encompass the important aspect of women empowerment through utilization of different Government Policies. In view of the covid situation, the program will be conducted virtually on Google meet platform and will also be streamed on You tube. The technical team of our College will be requested for their assistance in this regard. For the virtual mode presentation, the cell members unitedly proposed the name of Dr. Nabanita Banerjee and she had kindly consented to the proposition. The meeting is tentatively scheduled on 1<sup>st</sup> September from 11 am onward. Dr. Snigdha Roy and Dr. Laila Mitra will jointly conduct the program. The technical team of our College will be requested for their assistance in this regard. Ms. Jayanti Mallik, Secretary, Lion's Club of Asansol East will oversee the Interactive Session after the presentation. Prof. Baijayanti Mukhopadhyay will propose the vote of thanks. The faculty and student registration link will be created by Prof. Baijayanti Mukhopadhyay and the participation certificate and their online distribution will be taken care of by the convener madam. Prof. Amrita Pal will submit the report on the program afterward.



## **MINUTES OF THE MEETING:**

### **WOMEN'S CELL, BANWARILAL BHALOTIA COLLEGE, ASANSOL**

The Women's Cell Meeting started from 3.30 p.m. under the Chairmanship of Dr. Amitava Basu, Principal. Dr. Snigdha Roy, Convener greeted all the members. The meeting then proceeded according to the agenda.

**1. Confirmation of the proceedings of the last meeting held on 23.02.2021:** The proceedings were confirmed by the house.

**2. Organization of International Women's Day Celebration Program-2021:** Honourable Principal Sir had informed all the cell members that this year the International Women's Day celebration program can be organized in collaboration with Lions Club, East and NYKS, Durgapur, Paschim Bardhaman. Members of the cell unanimously accepted the suggestion and proposed to invite Prof. Madhumita Jajodia, Principal of Durgapur Women's College and Dr. Savera Sharma, Associate Professor of B. C. College, Asansol to grace the program as two significant resource persons. A poster cum painting competition was planned for the students of our college on the topic "Life is tough, but so are women" ("জীবন কঠিন, কিন্তু নারী কঠিনতর"). Prof. Baijayanti Mukhopadhyay had aptly suggested the topic. Regarding the judgement of the competition, it was decided that Ms. Jayanti Mallick and Dr. Nabanita Banerjee madam will play this role.

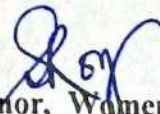
**3. Fixation of program schedule and distribution of duties:** The program was decided to initiate from 12 noon onward at Vivekananda Seminar Hall of B. B. College. The painting competition will be started beforehand from 11 am at room no 6. The entire program schedule was also chalked out. It was decided that with the recitation of Prof. Baijayanti Mukhopadhyay, the program will be inaugurated. After the felicitation of the distinguished guests, the Principal will address the gathering. Ms. Amrita Pal and Prof. Baijayanti Mukhopadhyay will anchor the following sessions. Convenor madam will present a PowerPoint presentation describing the journey of the Women's Cell to the date. Dr. Laila Mitra will propose the vote of thanks at the end of the program. Ms. Sharmila Banik will look after the registration of the students. Prize materials will be purchased by Ms. Amrita Pal. Tiffin and refreshments for the participants, guests and members will be arranged by the office persons. Draft for the program banner will




be made by Prof. Baijayanti Mukhopadhyay. Certificates will be prepared by Dr. Snigdha Roy. She will also oversee the technical part of the program.

4. **Miscellaneous:** For the certificate distribution, all the members of the cell had agreed to request our distinguished guests and the honourable principal to do the favour.

The meeting ended with a vote of thanks to the chair.

  
Convenor, Women's Cell  
02/03/21

  
Principal, B. B. College



**DR. AMITAVA BASU**  
Principal, B. B. College  
Ushagram, Asansol, P. Bardhaman  
West Bengal - 713303



### NOTICE

DATE: 30.07.2021

A virtual meeting of the Women's Cell will be held on 05.08.2021 at 4:00 p.m. on Google-meet platform.

The Link was: <https://meet.google.com/ydg-oori-qod>

#### **Agenda:**

1. Confirmation of the proceedings of the last meeting held on 02.03.2021.
2. Discussion for conducting an Awareness Program for the College students on the topic of "Government Schemes and Empowerment: Know, Inspire, Connect".
3. Suggestion for selecting a name for our Women's cell.

Following members are requested to remain present positively in the said meeting.

#### Members of the Women's Cell

1. Dr. Amitava Basu (Principal) *A Basu*
2. Dr. Snigdha Roy (Convenor) *SRoy*
3. Smt. Jayanti Mallick, GB and the Cell Member
4. Dr. Nabanita Banerjee, Member and Advocate
5. Prof. Baijayanti Mukhopadhyay, Member *Bm*
6. Dr. Laila Mitra, Member *Laila Mitra*
7. Prof. Amrita Pal, Member *Amrita Pal*
8. Smt. Sharmila Banik, Member *Sharmila Banik*
9. Student Representative *Nupur Das*
10. Student Representative *Snigdha Dutta*

*A Basu*  
Principal, B. B. College

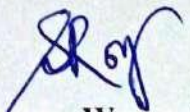
**DR. AMITAVA BASU**  
Principal, B. B. College  
Ushar, Asansol, P. Bardhaman  
West Bengal - 713303






3. **Selection of name for the Women's Cell:** The convener madam has requested all the members for suggesting a suitable name for the cell. Dr. Laila Mitra had suggested a name "Boronaree" and the convener had suggested another name "Praatee". All other members have taken time to think over the matter and then let the committee know. So, it was decided that the name will be finalized later in due course.

The meeting ended with a conveyance of thanks to the chair.

  
Convenor, Women's Cell  
05/08/21



  
Principal, B. B. College  
**DR. AMITAVA BASU**  
Principal, B. B. College  
Ushagram, Asansol, P. Bardhaman  
West Bengal - 713303



## **MINUTES OF THE MEETING:**

### **WOMEN'S CELL, BANWARILAL BHALOTIA COLLEGE, ASANSOL**

The Women's Cell Meeting started from 1.00 p.m. at IQAC room under the Chairmanship of Dr. Amitava Basu, Principal. Dr. Snigdha Roy, Convener greeted all the members. The meeting then proceeded according to the agenda.

**1. Confirmation of the proceedings of the last meeting held on 05.08.2021:** The proceedings were confirmed by the house. The Convener appreciated every members of the Cell for the successful organization of the student awareness programme entitled "Government Schemes and Empowerment: Know, Inspire, Connect" on 23.09.2021.

**2. Conduction of Orientation Program:** Considering the trailing problem of Coronavirus, it is being decided by all the members of the cell that this year the orientation program for the 1<sup>st</sup> semester students of the College will be held differently on 9<sup>th</sup> December, 2021 from 1 pm onwards at Seminar Hall. To cut down the rush, two student representatives (one female and one male student preferably) from each departments of every section (Day, Morning, Evening) will be allowed to participate in the Induction Program. For, student registration, relevant google form will be prepared by Prof. Amrita Pal and notified among all the HODs of different departments and in the College office group by the Principal and the convener. Prof. Baijayanti Mukhopadhyay will address the meeting and speak about the activity and mission of our Women's Cell. Dr. Snigdha Roy will assist Prof. Mukhopadhyay by presenting some photographs of the Cell. She will also describe the journey and the achievement of the cell. Participated students will be requested to disseminate the information gathered from the said meeting among their other class mates.

**3. Student Representatives:** For selecting two student representatives of the cell, all the members were requested to suggest few names of their departmental competent students. In this regards, the following names have been proposed.

Mr. Milan and Ms. Harshita from Dept. of Bengali.


Ms. Srijeta from Dept. of Chemistry.

**4. Organization of a Women Hygiene Awareness Program with BAALA:** A woman hygiene awareness program has been planned to be organized by the Cell in collaboration with




BBAA is possible in December. The date will be finalized after the communication with the relevant authority. The program will focus on the menstrual hygiene issue of the women.

The meeting ended with a vote of thanks to the chair.

  
Chairperson, Women's Cell  
02/12/21



  
Principal, B. B. College  
**DR. AMITAVA BASU**  
Principal, B. B. College  
Jalagran, Jorhat, P. Barhmanor  
Assam - 781003





Estd. -1944

# Banwarilal Bhalotia College

*Constituent College of the Kazi Nazrul University*

*Govt. Sponsored (U.G & P.G.)*

COLLEGES WITH POTENTIAL FOR EXCELLENCE

Asansol-713303, West Bengal (India)

☎ (0341) 2274842, 2275414

☎ IGNOU 2274563,

☎ NSOU 2274250

Fax (0341) 2274529

## Report of Internal Complaints Committee

The Internal complaint committee in Banwarilal Bhalotia College, Asansol was set up in 2015 and reconstructed in 2018. The committee addresses the sexual harassment of women at workplace. The committee addresses through a timely and transparent mechanism of student grievances in the case of sexual harassment and ragging through the Section 4(3) of the sexual harassment of women at workplace, prevention, prohibition and redressal (2013) act.

Seminars and campaigns are organized in the college to spread awareness on the zero tolerance to these student grievances. The grievances can be raised by the students through the online college website portal or can be raised to the teaching members of the Internal Complaints Committee. Information is available on the website of the college.

The link of the Internal Complaint Committee on the college website:  
[https://bbcollege.ac.in/different\\_committees.php](https://bbcollege.ac.in/different_committees.php)

The Internal Complaint Committee, Banwarilal Bhalotia College, Asansol has received no complaints in the year 2021 (January, 2021 – December 2021).

*Amrita Pal*  
Convenor, Internal  
Complaints Committee,  
B. B. College, Asansol

*DR. AMITAVA BASU*  
Principal, B. B. College  
Ushagram, Asansol, P. Bardhaman  
West Bengal - 713303





Estd. -1944

# Banwarilal Bhalotia College

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Fax: (0341) 2274529

## Report of Anti-Ragging Committee

The college follows a strict anti-ragging policy in the campus. The students newly admitted to the college are made aware of such policies in the Induction meeting. The College website also contains the details of the members of the Committee. In case of any unfortunate incident, the students may readily contact any member and receive full support from them. Several boards are in place mentioning the campus to be an anti-ragging campus. Many CCTV cameras are placed all over the campus for providing security to all students and other members of the college.

The link of the Anti-Ragging Committee on the college website:  
[https://bbcollege.ac.in/different\\_committees.php](https://bbcollege.ac.in/different_committees.php)

The Anti-Ragging Committee, Banwarilal Bhalotia College, Asansol has received no complaints in the year 2021 (January, 2021 – December 2021).

*A. Basu*  
**DR. AMITAVA BASU**  
Principal, B. B. College  
Ushagram, Asansol, P. Bardhaman  
West Bengal - 713303



## Notice

A meeting of the members of the Women Development Cell will be held on 26. 05. 2022 from 2:30 pm in the BBA/BCA Conference Room.

## Agenda

1. Confirmation of the proceedings of the last meeting
2. Discussion regarding the observation of World Menstrual Hygiene Day on 28.05.2022.

Following members are requested to be present in the meeting

1. Dr. Amitava Basu (Principal) *AB*
2. Prof. Amrita Pal (Convenor) *Amrita Pal*
3. Dr. Laila Mitra, Member *Laila Mitra*
4. Prof. Baijayanti Mukhopadhyay, Member *Bm*
5. Dr. Beauty Karmakar, Member *Beauty Karmakar*
6. Dr. Sucheta Mandal, Member *Sucheta Mandal.*
7. Prof. Amrita Mitra, Member *Amrita Mitra*
8. Smt. Jayanti Mallick, GB and Cell Member
9. Dr. Nabanita Banerjee, Member and Advocate
10. Smt. Sharmila Banik, Member *Sharmila Banik*
11. Student Representative *Balbhawri (Hindi Hons) 8972597093*
12. Student Representative *Rajakshmi Dolui (MSc 4th sem) 76699236790*  
*Zoology*



### Minutes of the Meeting

1. The members confirmed the minutes of the last meeting.
2. The members discussed various aspects in regard to the observation of World Menstrual Hygiene Day on 28.05.2022. It was indeed a wonderful endeavour, and all present expressed their opinions to ensure the success of the event. The programme was to be organised in collaboration with NIFAA, whose members would distribute washable and reusable menstrual pads among the female students of our college. It was decided in the meeting that BPL girl students of all shifts of our college will take part in the programme. So a notice will be served to all the HODs to generate awareness among the students. The programme will be started at 1.30 pm. The various duties, such as registration of the students and arrangement of refreshments for guests and participants, were allocated to the various members.

The meeting ended with a vote of thanks to the chair.

